

The Service Unit Manager Self-Assessment form is used by the Service Unit Manager in partnership with the Membership, Program and Volunteer Services Department at the end of the program year. The purpose is to assess the comfort level with the position in order to determine the needs for specific educational sessions.

Please evaluate yourself on the items below:

1. Have you taken the necessary educational sessions for this position? Yes No When: _____
2. Have you promoted or encouraged the volunteers to take part in GSCB's Association Meetings? Yes No
3. Have you completed the online background check? Yes No
4. What are three things that you have mastered this year?

5. What are three things that you would like to put more emphasis on?

6. Please list in what areas in which you feel that you still need assistance:

Please rate yourself 1 to 5 (1 = Not At All; 5 = Quite Well) I am able to:

- _____ Set goals
- _____ Promote girl planning
- _____ Promote goal setting
- _____ Recruit volunteers
- _____ Release/Redirect volunteers
- _____ Problem solve
- _____ Ensure program opportunities for all girls in the Service Unit
- _____ Preside at Service Unit and Service Team meetings
- _____ Help Service Team members to receive orientation, education for position, support services and recognitions
- _____ Maintain and submit reports
- _____ Relate with GSCB staff
- _____ Interpret GSCB and National policies
- _____ Promote GSCB and National programs
- _____ Follow-Up
- _____ Communicate (oral and written)
- _____ Ensure that Girl Scouting is offered to all girls
- _____ Promote retention of girls
- _____ Promote retention of adults

